

## Exporting EBSCO Host Database Sources into EasyBib Project

**CREATE** a MyEBSCO Host account.

**CONDUCT YOUR SEARCH** in any of the EBSO databases, using the search terms that you have been collecting.

Every time you locate a potentially useful article, click on **ADD TO FOLDER** (under TOOLS, upper right side of screen). Articles you place here will remain in your folder until you remove them.

Once you are finished collecting sources, you can **EXPORT** these articles to EasyBib.

There are a few **STEPS** you need to follow:

- **Go to your EBSCO folder.** You will see the articles you added.
- **Click on “Export”** (right side of screen).
- **Click on “Save”** (left side of screen). You are creating a folder called “delivery.”
- **Locate the new folder on your computer** (it will likely have been saved under “Documents” if you didn’t “save as” and place it somewhere else.
- **IMPORTANT: Rename** this folder by adding the extension **.txt**. Your folder should now be called **delivery.txt**
- Log in to to your Palomar College EasyBib account.
- Go to **All 59 Options/Other/Import** in the lower left corner of the list of options. See screen shot, below):



- **Click Import** and begin the process of uploading your file to EasyBib (next page)

**Upload** your delivery.txt file by **using the drop-down** box to choose which project you wish to import the file to and **clicking “import** (see screenshot, below):

### Import Database Files

Upload your file (EndNote or BibTex):

Include abstracts:  Yes  No

Import to the following list:

- **Format:** BibTex (.bib) & Endnote (.ris)
- **Limit:** 500 citations per file
- **Tutorials:** ProQuest, JSTOR, EBSCO, & Gale
- Double check your citations - database citation data can be incorrect.

**The correct bibliographic entry is now in your EasyBib project.** However, you will have to **EDIT** each imported source by deleting the URL and making corrections in capitalizations, etc. See screen shots, below.

### Un-edited Import

Keith, Graham. "A Rival, a Relative, or Both? Differing Christian Stances Toward Judaism Over Two Millenia." *Evangelical Quarterly* 75.2 (2003): 133. *Academic Search Premier*. Web. 6 Mar. 2013. <http://prozy.palomar.edu/login?url=http://search.ebscohost.com/login.aspx?direct=true&db=aph&AN=9751201&site=ehost-live&scope=site>.

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### Edited Import:

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